Rental Car Contract Reservations

When booking a car without an airfare you can save departmental travel funds by making your reservations directly with the rental car company and avoiding the travel agency service fee.

To book directly with a State of Texas rental car contractor via the internet, please visit:

http://www.window.state.tx.us/procurement/prog/stmp/stmp-rental-car-contract/

When booking by phone or online use the vendor specific State of Texas rate identifier for UTMB to get the state contract rate. Read the instructions below to get the rate identifier for each rental car company, and where in the reservation to enter it.

**ADVANTAGE RENT-A-CAR**

The State of Texas rate identifier for UTMB is **723TXC**.

On the Advantage web page click on State of Texas Reservations. In Step 3 of the reservation page click in the radio button Corporate Rate and enter 723TXC.

**AVIS RENTAL CAR SYSTEM, INC.**

The State of Texas rate identifier (AWD) for UTMB is **F999723**.

On the second page of creating the reservation, under Rates & Discounts, click in the radio button check my corporate rate. Enter F999723 in the Avis World Wide Discount (AWD) field.

**ENTERPRISE RENT-A-CAR**

The State of Texas rate identifier for UTMB is **TX723**.

On the Create Reservation page, in the Optional field on the bottom, enter TX723. On the next page you will see Corporate Account Sign In. The first 3 characters of the corporate name are UTM for UTMB. After you click Sign In you will see ‘UT Medical Branch@ Galveston’ on the left hand side.