ENROLLMENT VERIFICATION REQUEST FOR CURRENT UTMB STUDENTS

Complete Request through MyStar

Step 1: Navigate to mystar.utmb.edu. Sign in with your User ID and Password then enter.

![Login page for MyStar](image)

Step 2: Next you will come to this page, click on Student Center.

![Student Center page](image)

STEP 3: Under Academics, select “Enrollment Verification” from drop down menu, then click button.

![Enrollment Verification menu](image)

STEP 4: Type initial address information in the “Send To” box, then click “Edit Address” to enter the complete address.

![Address editing page](image)

Step 5: Type in the rest of the mailing address then click “OK”