Getting Ready for UTMB – New Student Checklist

Now that you have been accepted, what’s next?

Things to do prior to enrollment:

☐ Set up your UTMB email account (refer to the email received from Enrollment Services) and check it regularly for official information. Your account will be disabled due to inactivity if you fail to login for ninety days.

☐ All entering students must have undergone a security background check and drug screen. Within 30-60 days of the beginning of your start term, students will receive a CastleBranch eVite at their UTMB student email providing the link to CastleBranch, the company responsible for background/drug for UTMB students.

☐ All entering students must submit required proof of immunizations. (Click to download list of Immunization Requirements.) You can complete your immunization information and upload supporting documents using the Immunization Information tile on your Home Page in mySTAR (click for instructions for the UTMB Immunization System.)

☐ Secure mandated health insurance coverage and submit proof (see Student Health Insurance on the Student Accounts webpage)

☐ Submit final transcripts to Enrollment Services

☐ Check “to do” list in mySTAR to view outstanding documents

☐ Registration (contact your school)

☐ Update address and other personal information via mySTAR

☐ Students With Disabilities contact/information link (if needed)

☐ You must check your UTMB email account regularly for official school communications

☐ Secure housing arrangements

☐ Make financial arrangements

☐ Financial Aid

☐ Scholarships

☐ Tuition & Fees

☐ Veterans Benefits

☐ Familiarize yourself with your school’s student handbook/guide

☐ Check out available parking on campus

☐ Orientation

☐ Complete your Online Orientation

☐ Mark your Calendar for New Student Orientation

Helpful Links/Information:

Academic Calendars

GSBS  SHP  SOM  SON

General Information Catalog and School Bulletins

Computer Access and Support

Campus Maps

School Contacts

Graduate School of Biomedical Sciences gsbs.utmb.edu
(409) 772-2665

School of Health Professions shp.utmb.edu
(409) 772-3030

School of Medicine som.utmb.edu
(409) 772-3762 or (409) 772-6958

School of Nursing nursing.utmb.edu
(409) 772-8271

Student Services
(409) 747-9055

Office of Enrollment Services
(409) 772-1215

Student Health
(409) 747-9508

Office of Student Life
(409) 772-1996

External Links

☐ Galveston Chamber of Commerce

☐ Galveston.com

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