Instructions for uploading a file to Google Drive

1. Create a folder

2. Upload file to folder - can be a doc, video, excel sheet, etc.

3.
4. 

On the right side, at the top, click on the link icon. Copy the link. Paste the link into the curated toolbox form.

5. 

[Image of Google Drive interface with highlighted areas and text: Select file.]

[Image of Drive interface with text: https://drive.google.com/open?id=0B0t1gN]