Core Clerkship Year
2019-20

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https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/student-information
# Core Clerkship Year

<table>
<thead>
<tr>
<th>Clinical Skills Week</th>
<th>Internal Medicine</th>
<th>Ob-Gyn</th>
<th>Psychiatry</th>
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<tbody>
<tr>
<td>1 week (6/24 to 6/28)</td>
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**Holiday Period – P13**

- 4 weeks (12/16 to 1/10)
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Clerkship Sites – Home Base

• Galveston, Bay Area and Surrounding
• Houston, Corpus Christi, Bay Area and Surrounding
• Tyler, Beaumont and Surrounding

We will send out links for you to apply for Houston and Tyler sites.
Galveston/
Houston
Teaching
Sites
Tyler / Beaumont

• Ob-Gyn in Beaumont
• Smaller teams, more individual learning opportunities
• Positive Evaluations
• Only return for FOSCE
• Location:
  • 100 miles ~ 1.5 hours from Dallas
  • 250 miles ~ 4.5 hours from Galveston

https://goo.gl/maps/Gw8qPpjUi2r
Houston / Corpus Christi

- Long Established
- Pediatrics in Corpus Christi or Galveston
- All other rotations in Houston AREA
- Students return to Galveston for FOSCE, TBL and all shelf exams
- Favorable evaluations
- Houston coordinator is Frances Dawe
Ambulatory (outpatient) training

- Most docs are in community practice, not at academic centers
- This is a strength of UTMB and your education, that you learn in a variety of settings
Clerkship Sites – Individual Rotations

- You may be assigned outside of a “commutable” distance for a rotation
  - Tyler, Beaumont, Corpus Christi, Bay City
  - Preferences for Individual Rotations in Tyler and Houston – [Link to Apply]
  - Preferences Where You Have Housing – [Link to Apply]
  - Hardship Exemptions – [Link to Apply]

- Family Medicine
  - Few sites in the Houston-Galveston Area

- Psychiatry
  - Galveston-based students spend time at Houston sites
Individual Clerkship Preferences

- Internal Medicine
  - inpatient vs ambulatory
  - specialty preference
  - locations you have housing

- Pediatrics
  - locations you have housing

- Family Medicine
  - site preferences and locations you have housing

Deadline for all site preferences: April 16th

For more information about selecting your site preferences, please visit: [https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/site-preference-ranking](https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/site-preference-ranking)
Clinical Skills Week

• Before the “week”
  ◦ EPIC training – April
  ◦ Online quizzes/videos
  ◦ Schedule appointment for TB Test
• June 24th - 28th
  ◦ Clinical Skills
Clinical Skills Exams

- **Mid-Third Year Formative OSCE “FOSCE”**
  - Formative – intended to help you learn and improve clinical skills
  - Will cover either Pedi, FM, Surg or IM, Psych, OB/Gyn

- **Comprehensive ICEE**
  - Prep for Step 2 CS
  - End of Third Year
POM 3

- Voluntary
- 10 sessions per year ~ once a month
- Dinner Meetings
- Regular mentoring
- Important topics
- Meets in Galveston, Clear Lake area, and Tyler
- Link to Apply
- If take POM3 AND POM4 or POM3 AND POM3 Project you get an elective credit

utmb Health
Special Considerations

• Leave of Absences

  • Academic Reassignment Step One
    • Consider Impact Carefully

• Personal

• Medical
Mistreatment

- Professionalism ombudsman
- Professionalism “reporting”
- Clerkship or Course Director
- Dr. Ruth Levine or Dr. Farr
- Don’t forget “Mistreatment Badge”

https://www.utmb.edu/professionalism/reporting-disrespectful-behavior/reporting-disrespectful-behavior

https://www.utmb.edu/ombudsman/
Registration

- **Clinical Skills Week** – mandatory
  - Enrollment Services (ES) registers you

- **Clerkships**
  - *You* select a track preference – not guaranteed
  - ES registers you

- **Electives** – At least One 3rd year elective **mandatory**
  - Automatically enrolled in “VACA” by ES
  - *You* swap this out with the course you want
Electives

- Electives (7 blocks needed to graduate)
  - **Must** take at least one in year 3 – may take two
- Courses you may take as a third year student:
  - Neurology (no prerequisites)
    - If doesn’t fill we will assign via a lottery
  - Emergency Medicine (prerequisite = IM clerkship)
  - Acting Internship selective (if meet prerequisite requirements)
  - Many other – must meet prerequisites if any
- Courses you may **NOT** take as a third year student:
  - Basic Science/Humanities selective
  - 2 Clinical Electives
Registering for Electives

- Electronically in MyStar (“swap”) before add/drop deadline
- By paper if within 30 days
  - C-form – requires Course Director Signature
- Away – VSAS vs. B-Form vs. Student-Created Elective
- Research electives – form due 30 days before
  - R form, R = research readiness
- Course catalog and policies at: https://www.utmb.edu/meded/electives.asp
Registration Errors

- Participating in a course you have not added
  - No credit
  - No malpractice coverage
- Failing to participate in a course you have not dropped
  - Failure
  - Withdrawal
Non-VSAS External Rotations

• If you are setting up your own site, may need **LOTS of lead time**

  • Community versus hospital/institution
    • Affiliation agreements – takes months, sometimes longer
  • Faculty Appointments

• May require additional malpractice insurance, other records verification
• **March 15th** (5:00 pm): Houston & Tyler Site Request Deadline
• **April 1st** (5:30 pm): Start 3rd Year Track Selections
• **April 2nd** (5:00 pm): Close 3rd Year Track Selections
• **April 16th** (11:59 pm): Submission Deadline for Ambulatory Site Preferences (IM, Pedi, FM)
• **April 22nd** (5:00 pm): Rising 3rd Year Track Assignments Complete
• **April 23rd** (8:00 am): Track Swapping Begins
• **April 24th** (5:00 pm): Track Swapping Ends
• **April 26th** (5:00 pm): Rising 3rd Year Schedules Available for Viewing
• **April 30th** (9:00 am): Open Enrollment for Rising 3rd Years - Electives
Hospital Credentialing

- Updated immunization records including annual TB and Flu Vaccination, BLS certificate, CV

- UTMB Annual Student Required Training: [https://learn.utmb.edu/learncenter.asp](https://learn.utmb.edu/learncenter.asp)

- Credentialing Requirements and Paperwork: [https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/credentialing](https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/credentialing)

- St. Joseph Medical Center – strict timeline and requirements

Complete set of documents must be received in the OCE office before you can start 3rd year.
NBME Clerkship Shelf Exam

- NBME Subject Exams or “shelf exams” on Last Day
- All clerkships use the 5\textsuperscript{th} percentile nationally as passing

If you must miss, Dr. Ruth Levine, or her designee from Student Affairs must approve
Clerkships – Principles

Perform Professionally

- Absence Policy Strictly Enforced
- Plan on being around all day every day
  - Never assume you are “free” until you are given permission otherwise
- When you need to be absent, inform EVERYONE
  - your attending, resident, fellow students
  - clerkship coordinator/director
Clerkship Schedules and Holidays

• Clinical medicine is a full-time 24/7 occupation

• All clerkships adhere to the same policy:
  ◦ You work one day per weekend on average
  ◦ This includes holiday weekends, except Thanksgiving
  ◦ The clerkship decides whether you can choose your off day or whether it will be assigned, never assume an absence will be approved!!
Email

• Only your @utmb.edu address should be used
  • Potential HIPAA violations
  • Might be “spam filtered” out

• Held Accountable for Checking Daily
  • Formal Communication Happens Via Email
Transportation

• You are going to need a car

• **ALL** students will do rotations off of Galveston Island—even “Galveston-based” students

• “Commutable” distance approximately 1 hour

• Some “Galveston based” students may be assigned to Houston or Tyler for some clerkships
Office of Clinical Education

**Shaine LeGrand** - Program Manager
- Oversight of Clerkships, Scheduling and Advising

**Frances Dawe** - Community Education Specialist
- Houston Site and Away Rotations

**Brian Sullivan** - Community Education Specialist
- IM, Pediatrics Community Preceptor Liaison and Placement

**Lori Ellis** - Coordinator II
- Electives, POM3/4 and Housing

**Crystal Carpenter** - Community Education Specialist
- Student Created and Away Electives

https://som.utmb.edu/som-educational-affairs/office-of-clinical-education-(oce)/contact-us
Where do I Find 3rd Year Scheduling Information?

It’s all on the web:

www.utmb.edu/oce

Click on Student Information!
Questions?

Blackboard Discussion Board:
SOM Year 3 & 4 Scheduling Questions 2019-2020

Subscribe to see real-time Q&A in email