Minutes of Committee for Career Development Meeting

Date: 10-22-2013

Venue: 4th Floor-Dean’s Conference Room-Levin Hall.

Time: 12:00pm-1:00pm

Attendees:
Total: 7
Names: Dr. Tony DiNuzzo, Dr. Dorian Coppenhaver, Jo Bremer, Dr. Carla Kantara, Heather Carson, Olga Zolochevska, Dr. Kirti Sawant.

Discussions:

- Recap of Past Event: “Biomedical and Legal Careers outside of Academia” event was held on Oct 10th, 2013 by Dr. Steve Green and Dr. Leonard Velsor. The event was very successful with 46 attendees. Presentations will be uploaded on the CCD website.

- Future Potential Events: Invited guests from Workforce Solutions–Employer Service Division, James Patterson and Wendy Ramos could not attend the meeting but James Patterson was able to have a conference call with the group. James shared his ideas for an event on November 14th, 2013 from 12-1pm on Cover Letters and answering recruitment ads. He also discussed a potential LinkedIn Workshop to teach students and postdocs how to find jobs on LinkedIn.

- In January, Dr. Martin Wasserman will be giving a talk on “Career Opportunities in Pharma and Industry:

- In February, we might have a presentation on non-combative scientific careers in the different branches of the military such as Army, Navy and Marines.

- Lunch with events: Discussed potentially not having lunches at all events but just a few selected events. We may substitute for pizza at other events.
• **Updates about Facebook and CCD website:** The Facebook website is being maintained by Heather Carson and Mridul Kalita. Both Facebook and CCD website should be updated by October 30th, 2013.

Jo suggested connecting the CCD website to the GSBS website. Carla mentioned that Hung might not be able to maintain the CCD website regularly and so Mridul and Carla are learning how to upload the links onto the website.

• **CCD Community Service:** Olga discussed many viable options for community service opportunities. Many CCD members have already volunteered for the GSBS Halloween event on Nov 1st from 5-7pm. She also discussed the possibility of having a booth at the College prep fair for the O’ Connell High School on Oct 29th which is highly improbable according to the school authorities due to last minute planning. But the school might be open to having the group members present their own individual career stories and having a discussion with the students. Dr. Tony DiNuzzo suggested that we contact the Education Center for information about volunteering in the community. Olga also discussed organizing dinner or bingo night with the Ronald McDonald House. She has certain dates which are open in both November and December for us to decide if we want to organize a CCD group activity.

• **Polos for events:** Polo shirts for committee members were handed out. If you need a polo please talk to Carla.

• **Meeting adjourned**