Minutes of Committee for Career Development Meeting

Date: 9-16-2013  
Time: 12:00pm-1:00pm  
Venue: 4th Floor-Dean’s Conference Room-Levin Hall.  

Discussions:

- Update on the website, just minor changes, trying to match up GSBS website. Like CCD on facebook. Email Heather Carson if any changes wanted to be made.
- Discussed about how Dr. Green (a UTMB alumni) will be coming 10-10-13 to talk with us.
- Discussed about what topic we want Dr. Green to discuss with us. So we referred to the survey and narrowed it down to Networking and mentorship.
- Discussed about upcoming events for Halloween with the children from the hospital.
- Discussed about teaching table etiquette, networking, and mentorship
- Put budget together so that we can put hot dogs and chips for the event. Ideal location would be faculty dining room.
- Olga mentioned us working along side with SGA or another student organization with the campus wide Halloween party or any other events.
- Put together a party for the children at the hospital.
- Heather will be contacting Childlife and Olga SGA for more information.
- Thinking about having Dr. Wooten come back and speak about organizational teamwork.
- Decided the meeting with Dr. Green would be a 30 minute speech and 30 minutes open for questions.