PREAMBLE

The Faculty of Medicine of The University of Texas Medical Branch at Galveston has adopted the following Bylaws to assist it in the orderly conduct of its affairs and to facilitate the performance of its duties and obligations in accordance with administrative policies and the Rules and Regulations of the Board of Regents of The University of Texas System.

The Bylaws and any Amendments thereto are subject to the approval of the Office of the Chancellor of The University of Texas System.

ARTICLE I

NAME, OBJECT, AND PURPOSE

Section 1. NAME - The name of this body shall be the Faculty of Medicine of The University of Texas Medical Branch at Galveston, hereinafter called the Faculty of Medicine.

Section 2. ACADEMIC AFFAIRS - The Faculty of Medicine shall conduct and supervise instruction in the science and art of medicine. To satisfy this obligation, both to the individual student and to the people of the state of Texas, it shall be the responsibility and the prerogative of the Faculty of Medicine, within the limitations set by the Rules and Regulations of the Board of Regents of The University of Texas System, to:

A. Establish and regulate the curriculum and the standards of acceptable academic performance within the School of Medicine.

B. Establish standards for admission and admit students to the School of Medicine.

C. Establish standards for promotion and promote medical students from year to year in the School of Medicine and approve candidates for certification for graduation by the President of The University of Texas Medical Branch, the Chancellor of The University of Texas System, and the Board of Regents of The University of Texas System.

D. Prescribe measures to be taken in cases of academic deficiencies and/or failure.
E. Consider and recommend upon all general policies and measures bearing upon the quality of instruction in the School of Medicine.

Section 3. RESEARCH/CLINICAL - The Faculty of Medicine shall encourage, support and engage in research, clinical participation and other scholarly endeavor.

Section 4. ADMINISTRATIVE AFFAIRS - The Faculty of Medicine shall continue an active interest in the progress and future of the School of Medicine. Therefore, within the Rules and Regulations of the Board of Regents of The University of Texas System, the Faculty of Medicine shall:

A. Be consulted upon general administrative affairs of the School of Medicine.

B. Perform those tasks auxiliary to teaching and research, e.g., serve upon faculty and administrative committees, attend to administrative and disciplinary duties, and promote diligence and scholarship in the student body.

Section 5. STUDENT AFFAIRS –

A. The teaching, obligations, duties and responsibilities of the Faculty of Medicine require that it shall have the authority to establish standards of conduct for students in the School of Medicine.

B. The creation of any officially recognized student organization is subject to the approval of the Dean of Medicine. Such organizations are advisory to the Dean of Medicine and the Faculty of the School of Medicine on matters related to student affairs.

C. It shall be the responsibility of the Dean of Medicine, or delegated agent or agents, to enforce all rules governing student affairs.

ARTICLE II

MEMBERSHIP
Section 1. **FULL MEMBERS** - All persons who shall have been duly appointed by the Board of Regents of The University of Texas System to the rank of Professor, Associate Professor, Assistant Professor, or Instructor, and who shall have duly accepted such a position in a Department of the School of Medicine at The University of Texas Medical Branch at Galveston, shall be full members of the Faculty of Medicine, provided that the provisions of Section 4 of this Article shall have been complied with. The Chancellor of The University of Texas System, the President of The University of Texas Medical Branch and the Dean of Medicine shall be full members of the Faculty of Medicine, ex officio, and shall have the privileges and responsibilities of full members, including the right to vote upon the business of the Faculty of Medicine, whether or not they hold academic appointments in the School of Medicine.

Section 2. **ASSOCIATE MEMBERS** - All other persons who have been duly appointed to the Faculty of Medicine, in a rank other than those listed in Section 1, above, and who shall have duly accepted such a position in the School of Medicine at The University of Texas Medical Branch at Galveston, shall be associate members of the Faculty of Medicine.

Section 3. **RIGHTS OF MEMBERS** - A full member of the Faculty of Medicine shall be entitled to participate in the deliberations of the Faculty of Medicine, vote upon all business brought before the Faculty of Medicine, hold office and sit upon all standing and special committees of the Faculty of Medicine. An associate member of the Faculty of Medicine shall be entitled to participate in the deliberations of the Faculty of Medicine and sit upon special committees of the Faculty of Medicine; however, an associate member shall not hold office, sit upon standing committees of the Faculty of Medicine, or vote upon any business brought before the Faculty of Medicine.

Section 4. **APPOINTMENT AND PROMOTION** –

A. Recommendations for appointment to, or promotion in, the Faculty of Medicine shall ordinarily originate with the Chair or Head of the Department concerned. Such recommendations shall be made to the Dean of Medicine based on stature of academic accomplishments (service, teaching, research, clinical). It shall be the responsibility of the Chair or Department Head to investigate the credentials, character, and qualifications of each person recommended for appointment or promotion, and statements covering each of these matters shall be made a part of said recommendation. The Chair shall seek the advice of other members of the Department before making a recommendation for promotion or appointment, taking into consideration the annual departmental performance reviews of the faculty member, and shall make the extent and nature of this advice a matter of record for the Dean of Medicine and the Department concerned.
B. The Dean of Medicine shall refer all recommendations for appointment to, or promotion or tenure in, the Faculty of Medicine to the Appointment, Promotion & Tenure Committee. The recommendations of this Committee shall be reported to the Executive Committee of the Faculty of Medicine which shall communicate its approval or disapproval thereof to the Dean of Medicine.

C. Recommendations for the appointment of a Chair or Head of a Department shall ordinarily be made by the Dean of Medicine upon the advice of a special committee of the Faculty of Medicine, convened for this purpose.

D. In the case of appointments to the Faculty of Medicine where hospital privileges are involved, a request to the Medical Staff for appointment to the Medical Staff of The University of Texas Medical Branch at Galveston shall be made in the manner prescribed by that body.

E. Recommendations for the appointment or promotion of members of the Faculty of Medicine, or for the appointment of Chairs or Heads of Departments, shall, after the appropriate provisions of the preceding subsections of this Section have been complied with, be forwarded by the Dean of Medicine through the President of The University of Texas Medical Branch and the Chancellor of The University of Texas System to the Board of Regents of The University of Texas System for final action.

Section 5. ACADEMIC FREEDOM AND ACADEMIC TENURE - The Faculty of Medicine, insofar as it is possible, supports and shall be guided by the 1940 "Statement of Principles on Academic Freedom and Academic Tenure" as published by the American Association of University Professors.

ARTICLE III

THE ADMINISTRATION OF THE SCHOOL OF MEDICINE

Section 1. GENERAL - The administration of the School of Medicine, insofar as it concerns the Faculty of Medicine, shall be conducted by the Dean of Medicine and other Deans, Associate Deans, or Assistant Deans who may be appointed by the Dean of Medicine. The Dean of Medicine and Associate and Assistant Deans shall hereinafter be referred to as the Administration of the School of Medicine.

Section 2. DEAN OF MEDICINE –
A. The Dean of Medicine shall be nominated by the President of The University of Texas Medical Branch upon the advice of a special committee of the Faculty of Medicine convened for this purpose, and by the Chancellor of The University of Texas System, and appointed by the Board of Regents of The University of Texas System.

B. The Dean of Medicine shall be the Chair of the Faculty of Medicine and its Chief Executive. The Dean of Medicine may appoint a temporary Chair of the Faculty of Medicine to serve during his absence and, in case of emergency, the President shall appoint a Chair.

C. The Dean of Medicine shall provide a process of Academic Review for Departments and Institutes, and shall submit to the Faculty of Medicine for its approval a series of Regulations governing such process.

D. The Dean of Medicine shall be, ex officio, a member of all standing and special committees, without vote.

E. The Dean of Medicine shall have such associates as are necessary to carry out the duties and responsibilities of the Office of the Dean of Medicine. These may include Associate and Assistant Deans as are approved by the President of The University of Texas Medical Branch, the Chancellor of The University of Texas System, and the Board of Regents of The University of Texas System. Such Associates and Assistants may represent, without vote, the Dean of Medicine on all standing and special committees of the Faculty of Medicine.

ARTICLE IV
COMMITTEES OF THE FACULTY OF MEDICINE

Section 1. GENERAL –

A. The Dean of Medicine shall appoint all committees, except those which are to be elected by ballot, electronic or otherwise, by the Faculty of Medicine or are constituted in a particular manner as prescribed in these Bylaws.

B. All committees shall report regularly. Their actions must be approved by the Faculty of Medicine unless specific powers have been delegated to them by the Faculty of Medicine or provided for in these Bylaws.
C. The first meeting of a newly elected committee shall be called by the member whose last name is first in alphabetical order, except that if the Chair remains on a committee and shall call the first meeting. The first order of business shall be the election of a Chair, and each committee shall elect its Chair annually, unless otherwise provided for in these Bylaws.

D. Minutes shall be kept of all committee meetings to assist in the preparation of the reports of the committee, but need not be circulated outside of the committee. The official report of a committee shall be adopted by a majority vote of the committee and presented orally or in writing at a regular meeting of the Faculty of Medicine.

E. No member of the Faculty of Medicine shall serve concurrently on more than two standing committees.

Section 2. EXECUTIVE COMMITTEE –

A. The Executive Committee, composed of the Chair of each basic science and clinical department, the Directors of the Institutes, and two members, one each from the basic science and from the clinical departments, elected by ballot, electronic or otherwise, by the Faculty of Medicine and the results announced at the Faculty of Medicine meeting to take office the following July 1, shall:

i. Act for the Faculty of Medicine between regular Faculty meetings or call special meetings of the Faculty when deemed desirable;

ii. Act in an advisory capacity to the Dean of Medicine;

iii. Meet at least monthly at the call of the Dean of Medicine or on written petition of any five members;

iv. Act as a standing committee on all matters not specifically delegated to another committee, and

v. Approve or disapprove recommendations made to it by the Appointment, Promotion & Tenure Committee and also for any Emeritus requests. A two-thirds majority vote of the members present, but not less than a majority vote of the full Committee, shall be required to reverse or override a recommendation of the Appointment, Promotion & Tenure Committee or Emeritus professorship.
B. Actions and recommendations of this committee shall be reported to the Faculty of Medicine at regular meetings.

C. The Dean of Medicine shall be Chair of the Executive Committee

D. The Chair and Vice Chair of the Academic Planning and Policy Committee shall be an ex officio member of the Executive Committee.

Section 3. NOMINATING COMMITTEE -

A. The Nominating Committee, composed of six tenured members of the Faculty of Medicine, three from the basic science and three from the clinical departments of the School of Medicine, each with one vote, shall be elected by ballot, electronic or otherwise, by the Faculty of Medicine and the results announced at the meeting of the Faculty of Medicine to serve for a term of two years from July 1 to June 30. No member shall serve for more than two consecutive years.

B. The Nominating Committee shall, after consultation with the Dean of Medicine and appropriate Department Chairs, submit to the Faculty of Medicine at the meeting of the Faculty of Medicine a single slate of nominees to fill all of the appropriate elected positions on the following Committee of the Faculty of Medicine: i) the Admissions Committee.

C. The Nominating Committee shall, after consultation with the Dean of Medicine, mail to the Faculty of Medicine after the meeting of the Faculty of Medicine, a ballot, electronic or otherwise, containing the names of at least two nominees for each of the appropriate elected positions on the following committees of the Faculty of Medicine: i) members-at-large to the Executive Committee, ii) the Academic Planning and Policy Committee, iii) the Curriculum Committee, iv) the Nominating Committee, and v) the Faculty Performance Evaluation Committee. The Nominating Committee shall nominate candidates to serve as representatives to the Faculty Senate as prescribed in Section 12 of these Bylaws.

D. The Nominating Committee shall, from time to time and upon the charge of the Dean of Medicine, submit nominations to the Faculty of Medicine required to fill vacancies that may occur in the membership of elected committees of the Faculty of Medicine. In submitting such nominations, they shall be guided by the provisions of Sections B and C above.

Section 4. ACADEMIC PLANNING AND POLICY COMMITTEE –
A. The Academic Planning and Policy Committee shall be composed of seven tenured members of the Faculty of Medicine, elected by ballot, electronic or otherwise, by the Faculty of Medicine, and of the Chairs (or other committee member selected by the Chair) of the following standing committees: Curriculum, Research, and Appointment, Promotion & Tenure. The elected members shall be broadly representative of the Faculty of Medicine.

B. Elected members of the Academic Planning and Policy Committee shall serve for a term of three years staggered so that two or three members are replaced each year. Committee members from the standing committees shall turn over annually. All ten members shall have a full vote. Members who are absent for three consecutive meetings or more than eight meetings in a given year will be replaced. Vacancies in elected positions on the Committee shall be filled by special election, and members so elected shall serve for the remainder of the unexpired term. The Committee shall elect a Chair and Vice-Chair annually who, if not otherwise qualified, shall serve as ex officio members of the Executive Committee.

C. Responsibilities of the Academic Planning and Policy Committee include:

   i. Review and recommend changes in policy directly related to the academic missions of the School of Medicine;
   ii. Engage in short and long-term planning with respect to standards, policies, and procedures affecting the educational, clinical, and research efforts of the faculty of the School of Medicine;
   iii. Provide representatives to aid the Administration in planning that involves the Medical School only;
   iv. Periodically review the Faculty of Medicine Bylaws and recommend changes when needed;
   v. Help coordinate the efforts of the standing committees of the School of Medicine;
   vi. Obtain faculty opinion within the School of Medicine on important academic issues, and
   vii. Provide the Faculty Senate with information concerning the faculty of the School of Medicine that would be of interest to the entire UTMB faculty.

Section 5. ADMISSIONS COMMITTEE -

A. The Admissions Committee, composed of eighteen elected members, each with one vote, together with the Director of Admissions, ex officio, without vote, shall select and accept students for admission to the School of Medicine of The University of Texas Medical Branch. Each shall hold a three-year term.
B. The Admissions Committee may select associate members from the Faculty of Medicine, these associate members are to serve for one year without vote. Associate members will assist the voting members in the evaluation of applicants.

C. Each voting member shall serve for three years with six members being elected by slate by the Faculty of Medicine at the meeting of the Faculty of Medicine. The term of office shall run from July 1 of the year of election until June 30, three years hence, except that if a class has not yet closed, the retiring members shall continue to participate in the selection of that class.

Section 6. CURRICULUM COMMITTEE

A. The Curriculum Committee shall be composed of eight elected members (four from the basic science and four from the clinical science areas), and eight faculty members (four from the basic science and four from the clinical science areas), appointed by the Dean of Medicine in consultation with the Departmental Chairs and other faculty members, together with four student members (one from each class of the School of Medicine), elected to one-year terms by the student body of the School of Medicine. The student representatives from years 1 and 2 shall collectively have one vote and the representatives from years 3 and 4 shall have one vote. The student representatives may designate an elected officer of their class to attend Curriculum Committee meetings as an alternate. Such alternates, when designated in writing to the Chair prior to the meeting, shall have the same voting privileges at that meeting as an elected representative. Each year, two new members shall be elected and two new members shall be appointed by the Dean to replace, respectively, two appointed and two elected members. Each elected and appointed member shall serve a four-year term and shall not be eligible to succeed him or herself. The Committee shall elect its own Chair annually. The Chair shall serve as a full voting member of the Academic Planning and Policy Committee.

B. Faculty members shall be elected by ballot, electronic or otherwise, by the Faculty of Medicine and the results announced at the meeting of the Faculty of Medicine, and shall take office on July 1 of the year of election. The first order of business of a new Committee each year shall be the election of a Chair from among the faculty membership of the Committee.

C. Membership on this Committee shall be regarded as a major faculty responsibility involving a significant contribution of time and effort. The Committee shall:
i. Engage in both short- and long-term curricular planning,
ii. Direct the implementation of curricular design,
iii. Monitor and evaluate curricular effectiveness, and
iv. Recommend to the Faculty of Medicine upon all matters dealing with the curriculum of the School of Medicine.

D. The Committee may, from time to time and for a particular purpose, appoint ad hoc subcommittees to deal with specific segments of the curriculum, provided that the Chair thereof shall be a faculty member of the Curriculum Committee, and further provided that no such subcommittee shall exceed a total membership of seven members. Members of such subcommittees may be co-opted from the Faculty of Medicine.

Section 7. ACADEMIC PROGRESS COMMITTEE –

A. The Academic Progress Committee shall be composed of nine members selected from the Faculty of Medicine. Five members shall be faculty members involved with the clinical components of the medical curriculum and four members shall be faculty members involved with the basic science components of the medical curriculum. All candidates for election must have been members of UTMB’s School of Medicine faculty for at least two years prior to nomination, and all must have substantial experience in medical student education, except that a faculty member currently serving as a School of Medicine course director is not eligible. Members may be elected to a maximum of two successive four-year terms. In the year following their term, committee members shall serve as alternates and may not be elected Chair or Vice Chair. During that year, they will attend meetings and vote only if needed to meet the quorum. The Dean of Medicine shall appoint ex-officio members at his discretion. The Committee shall elect its own Chair annually from members with the M.D. degree.

B. The Academic Progress Committee shall be responsible for:
   i. Oversight of medical student performance during all 4 years of the curriculum;
   ii. Recommends students for graduation or when they should be dropped from rolls.
Section 8. ACADEMIC REVIEW COMMITTEE –

A. The Academic Review Committee shall be composed of five faculty members appointed by the Dean of Medicine. All candidates for appointment must have been members of UTMB’s School of Medicine faculty for at least two years prior to nomination, and all must have substantial experience in medical student education, except that a faculty member currently serving as a School of Medicine course director is not eligible. Members may be appointed to a maximum of two successive four-year terms. In the year following their term, committee members shall serve as alternates and may not be elected Chair or Vice Chair. During that year, they will attend meetings and vote only if needed to meet the quorum. The Dean of Medicine shall appoint ex-officio members at his discretion. The Committee shall elect its own Chair annually.

B. The Academic Review Committee shall be responsible for:
   i. hearing student appeals of an exam or final course grade; and
   ii. hearing student appeals of an Academic Progress Committee decision to dismiss the student.

Section 9. APPOINTMENT, PROMOTION & TENURE COMMITTEE -

A. The Appointment, Promotion & Tenure Committee shall evaluate the credentials and qualifications of each person recommended to the Dean of Medicine for appointment, promotion and tenure in the Faculty of Medicine. The Committee shall elect from among its regular membership its Chair and Vice Chair annually, and shall report its findings and recommendations to the Executive Committee of the Faculty of Medicine. The Chair, or a designee, shall serve as a full voting member of the Appointment, Promotion, and Tenure Committee.

B. The operating procedures of this Committee shall be defined and approved by the Faculty of Medicine.

C. The committee is composed of 12 regular and 4 alternate members at the rank of Professor in the Faculty of Medicine, appointed by the Dean of Medicine. In appointing the regular members of the Committee, the following restrictions shall be observed: i) at all times there shall be not fewer than 5 basic science members and 5 clinical science members; ii) no departmental Chair may serve on this Committee; and iii) no member may serve for more than four of each consecutive 8 years.

D. Each regular member of the Committee shall have one vote. The Chair or Vice Chair shall vote only in the event of a tie or to meet the quorum. An evenly split vote will be reported as a negative one.
E. A member of the Committee from the same department as that of a candidate for appointment, promotion, or tenure shall withdraw from the deliberations on that candidate.

F. In the event of an adverse action by this Committee, the individual who proposed the candidate shall be advised promptly of the decision and reasons therefor. The proposer may request a rehearing by the Committee and, if adverse, may present the recommendation to the Executive Committee of the Faculty of Medicine.

G. Vacancies in the membership of this Committee shall be filled by appointment for the balance of the unexpired term. Four regular members shall be appointed each year for a term of four years. In the fourth year of their term, committee members shall serve as alternates and may not be elected Chair or Vice Chair. During that year, they will attend meetings and vote only if needed to meet the quorum, and will not serve as primary or secondary reviewers. The membership of the Committee shall be announced to the Faculty of Medicine.

Section 10. **FACULTY PERFORMANCE EVALUATION COMMITTEE**

A. The School of Medicine Faculty Performance Evaluation peer review committee shall consist of twelve faculty from the School of Medicine, of whom six shall be clinical faculty and six shall be basic science faculty. Fifty percent of each of the clinical and basic science faculty shall be elected by the School of Medicine faculty and the remaining faculty shall be appointed by the Dean. This committee shall consist of tenured Full Professors. Faculty will be excluded from the committee if they concurrently serve on the School of Medicine Appointment, Promotion & Tenure Committee or are departmental Chairs. The committee will be elected in the same way as other elected Faculty of Medicine committees and follow the same governance procedures as the School of Medicine Appointment, Promotion & Tenure Committee.

B. If a faculty member receives a favorable evaluation from both the Chair and departmental committee, then this review will be forwarded to the Dean. If the faculty member receives an unfavorable evaluation from either, or both, the Chair or the departmental committee, the evaluations from the departmental committee and the Chair and all other materials used in the initial review shall be forwarded to the School of Medicine Faculty Performance Evaluation Committee for a second review.
C. During the second review of the evaluation, the School of Medicine Faculty Performance Evaluation Committee shall review the materials and recommendations forwarded to them and shall submit the results of their deliberations in writing to the dean, and the dean will send the results to the department Chair, and the faculty member.

Section 11. ELECTION TO THE FACULTY SENATE -

A. Nominations shall be solicited from all faculty in the School of Medicine, except for those who have elected to vote as members of the Graduate School of Biomedical Sciences. Faculty may nominate themselves and another eligible faculty. Nominations shall be collected by the Nominating Committee, and the faculty with the most nominations shall be contacted and asked if willing to serve. The procedure shall continue until ten faculty candidates are identified.

B. The Nominating Committee shall use the following guidelines while preparing the slate of candidates:

i. No more than two representatives shall be from any single medical school department;

ii. The medical school representatives shall include at least one faculty at instructor or assistant professor level and at least two at the associate professor level;

iii. No more than three basic scientists will serve as medical school representatives at a given time, and

iv. Basic scientist is defined as any faculty with major effort in basic research and education, and will be verified with the individual faculty member at the time of nomination.

C. The School of Medicine slate shall be voted on by the School of Medicine faculty by ballot, electronic or otherwise. Each eligible faculty member will be asked to vote for five candidates, with voting in certain categories required to follow the above guidelines. The five candidates receiving the most votes will serve as representatives.

D. The School of Medicine shall be represented by ten members on the Senate serving two year terms, according to the Senate Bylaws. Election of representatives shall be staggered, with five members elected each year.

Section 12. OTHER COMMITTEES -

A. Other Committees include the following:
i. Faculty Awards Committee
ii. Fellowship Committee. Ordinarily this Committee should include at least
   one member from the McLaughlin Fellowship Committee.
iii. McLaughlin Fellowship Committee
iv. Committee on Research.
v. Compensation Committee

B. Additional standing committees may be created by the Faculty of Medicine from
time to time and shall function under the general rules outlined in Section 1
of this Article.

C. All of these committees shall be appointed by the Dean of Medicine with the
   advice of the Nominating Committee, and shall serve from July 1 to June 30
   unless otherwise specified.

Section 13. **SPECIAL COMMITTEES** - The Dean of Medicine may appoint special
committees of the Faculty of Medicine at his or her discretion or upon the request of most
those present and voting at a meeting of the Faculty of Medicine. Special committees
shall report to the Dean of Medicine or to the Faculty of Medicine. Upon the submission
of the final report by a special committee, said committee shall be automatically dissolved
and shall stand adjourned, sine die.

**ARTICLE V**

**MEETINGS, RULES, AND PROCEDURES**

Section 1. **REGULAR MEETINGS** - The Faculty of Medicine shall meet in regular session
each academic year at a time and a place designated in the call of the meeting, in order
to conduct the regular business of the Faculty of Medicine. A call of a regular meeting
together with a tentative agenda shall be sent to each full member of the Faculty of
Medicine prior to the date of said meeting. Postponement of a regular meeting shall
require written notice in advance of the date and time of the meeting to be postponed.

Section 2. **SPECIAL MEETINGS** –
A. Special meetings of the Faculty of Medicine may be called by the Dean of Medicine as he or she may deem necessary, provided that every effort shall be made to send out a printed notice of the call of a special meeting setting forth the time, date, and the place of said meeting to the full members of the Faculty of Medicine not less than one week in advance of the date of said special meeting. Such a special meeting shall be called by the Dean of Medicine upon the written petition of 25 full members of the Faculty of Medicine.

Section 3. RULES OF ORDER - All regular and special meetings of the Faculty of Medicine and of its committees shall be conducted in accordance with Robert's Rules of Order, Newly Revised, except as otherwise provided for in these Bylaws. The Dean of Medicine, or in his or her absence, a full member of the Faculty of Medicine designated by him or her, shall preside.

Section 4. ORDER OF BUSINESS -

A. At the regular meetings of the Faculty of Medicine the order of business shall be: (1) Call to order; (2) Approval of the minutes of prior meetings; (3) Special orders; (4) Reports: a) Executive Committee, b) Nominating Committee, c) Academic Planning and Policy Committee, d) Admissions Committee, e) Curriculum Committee, f) other standing committees in the order that they are listed in Article IV, Section 13, h) Special committees; (5) Old and unfinished business; (6) New business: a) matters presented by the Dean of Medicine, b) matters presented by a member of the Faculty of Medicine, c) matters presented by the President of The University of Texas Medical Branch; (7) Adjournment.

B. Reports of committees may be presented to the Faculty of Medicine orally at a meeting of the Faculty of Medicine. In the latter event, the full text of the report shall be made a part of the minutes of the meeting at which it was presented.

Section 5. MINUTES - Minutes of each meeting of the Faculty of Medicine shall be published and distributed to the full members of the Faculty of Medicine.

Section 6. QUORUM - A quorum of the Faculty of Medicine shall be 35 full members of the Faculty of Medicine; however, unless a call for a quorum is made by a full member of the Faculty of Medicine, any number of full members may conduct the business of the Faculty of Medicine.
ARTICLE VI

ADOPTION AND AMENDMENTS

Section 1. ADOPTION - These Bylaws were first approved by the Faculty of Medicine and by the Executive Director of The University of Texas Medical Branch on May 27, 1958, and by the President of The University of Texas and the Board of Regents on June 21, 1958.

Section 2. AMENDMENT - These Bylaws may be amended by a two-thirds vote of the full members present and voting at any regular meeting of the Faculty of Medicine, provided that the amendment or amendments shall have been offered at a previous meeting or published in writing to the Faculty of Medicine not less than 30 days prior to the regular meeting at which the vote is to be taken. Amendments shall take effect upon adoption by the Faculty of Medicine, and approval by the President of The University of Texas Medical Branch and the Office of the Chancellor of The University of Texas System.

ENDORSEMENTS

1. Approved by the Faculty of Medicine: s/John B. Truslow
   May 27, 1958
   Dean of Medicine

2. Recommend approval: s/John B. Truslow
   May 27, 1958
   Executive Director

3. Recommend approval: s/Logan Wilson
   June 21, 1958
   President, University of Texas

4. Approved: s/Leroy Jeffers
   June 21, 1958
   Chairman, Board of Regents

5. Approved: s/E. D. Walker
   July 23, 1980
   Chancellor, UT System

6. Approved: s/Charles B. Mullins, MD
   October 30, 1985
   Executive Vice Chancellor for Health Affairs
7. Approved:  
May 29, 1986  
s/Charles B. Mullins, MD  
Executive Vice Chancellor  
for Health Affairs

8. Approved:  
February 18, 1992  
s/Charles B. Mullins, MD  
Executive Vice Chancellor  
for Health Affairs

9. Approved:  
August 16, 1996  
s/Charles B. Mullins, MD  
Executive Vice Chancellor  
for Health Affairs

10. Approved:  
October 12, 2017  
s/Raymond S. Greenberg, MD, PhD  
Executive Vice Chancellor for  
Health Affairs